

University of Lagos, Nigeria

Invitation for Pre-Qualification and Tender Notice

Preamble

This is to invite bids from interested and reputable contractor for prequalification and Tender exercise for the under listed project under its internally Generated Revenue.

2011/2012 IGR Project

S/No	Project Title	Contract Number	Non-Refundable Preq- Qualification/Tender Fees
1.	The Supply and Installation of Laboratory furniture and Fitting for Sir Kesington Adebutu Medical Laboratory and Maternity Building, Unilag Medical Centre	UNILAG/2011-12/7	N20,000.00

Pre-qualification Requirements

Bidders are required to submit the following:

- i. Evidence of registration with the Corporate Affairs Commission (CAC)
- ii. Company Audited Account for the last three years
- iii. Evidence of Tax Clearance Certificate for the last three (3) years
- iv. List and Source of Equipment to be used for the work
- v. Indication of Technical and Administrative Staff strength, with academic/professional qualifications and years of experience of key personnel available for the project.
- vi. Bank reference from a reputable Bank

- vii Evidence of relevant verifiable experience on similar works in Nigeria over the last three years stating, cost and duration of execution.
- viii Evidence of VAT payment
- ix Evidence of Social Responsibility in terms of Endowment, Sports or ETF contribution
- x Evidence of payment of the Non-refundable Pre-qualification/Tender Fees at the UNILAG Cash office with a Bank Certified Cheque
- xi Evidence of compliance with the provisions of the public procurement Act 2007 as related to Pensions
- xii Evidence of compliance with the provisions of the Pension Reform Act 2004

Collection of Documents

Pre-qualification and Tender documents shall be made available to interested companies on presentation of the receipt issued at the Cash Office in respect of the pre-qualification and Tender, from Office of:

The Director

Works and Physical Planning Department

Commercial Road (Behind AP Petrol Station)

University of Lagos

Akoka-Yaba, Lagos.

Submission of Documents

The Pre-qualification and Tender documents shall be forwarded to the address below in two separate envelopes. The envelope containing the pre-qualification documents should be clearly marked on top as “**Pre-qualification documents for the supply and installation of laboratory furniture and fitting (UNILAG/2011-12/7)**” while the sealed envelope containing the Tender documents shall also be clearly marked on top as “Tender

Documents for the supply and installation of Laboratory Furniture and Fitting (UNILAG/2011-12/7)". The submissions should be addressed and submitted to:

The Registrar

5th Floor, Senate House

C/o Council Affairs Office

University of Lagos

Akoka – Yaba, Lagos.

The Pre-qualification and Tender documents shall be submitted on or before 14th May, 2012 by 12.00 noon. The Pre-qualification documents shall be opened in the presence of the prospective Contractors at 2.00pm on the 14th May, 2012, at the University Council Chamber. Attendance at the opening event is important. The tenders of successfully pre-qualified Contractors shall be opened at a later date to be conveyed to successful contractors.

Participation in the Pre-qualification exercise is not a guarantee for consideration in the Tender stage. Bidders are to note that only pre-qualified company will be invited for the tender opening.

Oluwarotimi O. A Shodimu, Esq. FNIM

Registrar & Secretary to Council